



SALESIAN COLLEGE OF HIGHER EDUCATION

Post Box – 43, Kuda – A, Block – 9, Half Nagarjan,

Dimapur – 797 112, Nagaland

Email: scheiqac18@gmail.com, Phone: 03862291901 / +919678234412

www: <https://schedimapur.edu.in>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting held on 10 May 2019 at 3.00 pm

A meeting of the IQAC members of Salesian College of Higher education Dimapur was held on 10 May 2019 in the college Conference Room office under the presidency of principal Fr. (Dr.) Sabu Joseph to enhance the quality of education

The members present for the meeting (10 May 2019)

<i>Sl No</i>	<i>Name</i>	<i>Designation</i>
1.	Fr. (Dr.) Sabu Joseph	Principal
2.	Fr. Paul Punii	IQAC Coordinator
3.	Fr. Avay Kumar Baxla	Financial Administrator
4.	Prof. Dorendo Singh	N U Representative
5.	Fr. (Dr.) Maria Joseph Vianney	HoD –Philosophy
6.	Ms. Lophro Mary	HoD, English
7.	Ms. Gloria Kamei	HoD, History
8.	Mr. Dominic K Khyano	HoD, Political Science
9.	Mr. Avibou Nagi	HoD, Sociology
10.	Fr. C.D Mathai	Librarian
11.	Ms. Hriizii-a Domenica	Office Assistant
12.	Ignatius Panmei	Student Coordinator
13.	Ms. Kaisa Kaikho	Local Society
14.	Ms. Rita Kikon	Parent Representative
15.	Dr. (Fr.) Jose George	Alumni President

The agenda of the meeting:

- 1) Presentation of the Report of the previous meeting
- 2) Academics and Discipline
- 3) Examination Controllers
- 4) Evaluation of the implementation of the IQAC Action plan 2018-2019
- 5) Preparation of Annual Plan 2019-2020
- 6) Varia



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1. Presentation of the Report of the Previous meeting

At the outset the principal welcomed everyone and invited Fr. V A Thomas the Rector of the college to invoke God's blessings on the gathering after which the report of the previous meeting was presented by the secretary. The report was passed unanimously. It was brought to the notice of the members that the resolutions made in the previous meeting were already being implemented.

The agenda discussed in the meeting and the resolutions were drawn are presented below:

2. Academics and Discipline (Resolution 1)

In order to improve the quality of discipline and for better academic performance it was unanimously decided that the students who fail to wear the right uniform and who are very irregular in the class need to be given counseling and also levy an amount of fine. So Fr. V A Thomas who is a trained councilor and Rector of the college was selected as mentor of the students who are indisciplined and irregular in the college

3. University Examination controllers (Resolution 2)

After a brief discussion about the conduct of the upcoming university odd semester examination (from 10 – 24 Oct. 2019) Ms. Angela and Ms. Vitsino were appointed as Exam Controllers

4. Evaluation of the Implementation of the IQAC Action Plan 2018-2019

All the plans prepared for the session 2018-2019 were evaluated and it was found that one decision was not carried out and another was partially, and the remaining were all accomplished. (Report filed)

5. Preparation of Annual Plan 2019-2020

IQAC members gave their valid suggestions for the preparation of the action plan. The principal, the IQAC co-coordinator would further prepare the plan for the session 2019-2020

The meeting came to an end by 4.30 pm

IQAC Coordinator

Principal



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