



SALESIAN COLLEGE OF HIGHER EDUCATION

Post Box – 43, Kuda – A, Block – 9, Half Nagarjan,

Dimapur – 797 112, Nagaland

Email: scheigac18@gmail.com, Phone: 03862291901 / +919678234412

www: <https://schedimapur.edu.in>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting held on 28 May 2022 at 1.00 pm

A meeting of the IQAC members of Salesian College of Higher education Dimapur was held on 28 May 2022 under the presidency of Principal Fr. (Dr.) Paul Punii in the conference room 1

The members present for the meeting (28 May 2022)

<i>Sl No</i>	<i>Name</i>	<i>Designation</i>
1.	Fr. (Dr.) Paul Punii	Principal
2.	Fr. VA Thomas	Director
3.	Sr. Mercy Philip	IQAC Coordinator
4.	Fr. Lonuo Linus	Financial Administrator
5.	Fr. (Dr.) Maria Joseph Vianney	HoD –Philosophy
6.	Ms. Vitsino Haikam	HoD, English
7.	Ms. Gloria Kamei	HoD, History
8.	Mr. Yanvungthung Kikon	HoD, Political Science
9.	Mr. Avobou Nagi	HoD, Sociology
10.	Ms. Mhiesisono Monica	Asst. Librarian
11.	Hriizii-a Domenica	Office Assistant
12.	Mr. Sebastian Subenthung	Administrative Officer
13.	Prof. L. Daiho	N U Representative
14.	Ms. Rita Kikon	Local Society
15.	Dr. Jose George	Alumni President
16.	Elvis Kikon	Student Coordinator

Agenda of the meeting

1. Presentation of the Report of the previous meeting
2. Evaluation of the implementation of the previous resolutions
3. Feedback system
4. Induction programme for the freshers
5. Revision of College Fee
6. Evaluation of the Action Plan for the academic year 2021-2022
7. Action Plan for 2022-23

Discussion and Resolution 1

The meeting began at 1.00 pm with a short prayer by the principal, which was followed by the presentation of the report of the previous meeting. The report was passed with minor modifications.



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Discussion and Resolution 2

IQAC members also evaluated the implementation of the Resolutions of the last meeting. It was found that resolutions 1, 2, 4 and 5 were implemented well to the satisfaction of the IQAC. Resolutions 3 and 6 were being implemented but in a slow pace which needs more attention

Discussion and Resolution 3

Feedback system was not implemented from lock down and it was a felt need to revamp and to implement. So IQAC decided to have the feedback system from the present semester and on a regular basis. The IQAC coordinator was entrusted with the responsibility

Discussion and Resolution 4

- Induction program for the freshers of the year was tentatively fixed for the first Saturday of July 2022
- The Functioning of the Student Forum was on a decline and Cell members felt the need of reconstituting it and entrusting them with responsibilities for organizing co-curricular activities and other functions of the college. For the induction program for the Freshers Student Forum will take charge of the cultural activities and orientation program will be done by Principal and the team from Don Bosco AIDA, Dimapur.

Discussion and Resolution 5

- Principal brought to the notice of all the need for increasing the tuition fee and Examination fee. Accordingly the tuition fee was increased by Rs.100 per month with effect from 2022-2023 academic session.

Discussion 6

- An **evaluation of the Action Plan 2021-2022** was done by the IQAC. It was found that Implementation of a new LMS was not actualized and the rest of the plans were carried out. (evaluation report is maintained)

Discussion 6

Action plan for the session 2022-2023 was drawn by the IQAC

The meeting came to an end by 2.30 pm



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of the IQAC Meeting held on 10 December 2022 at 11.00 AM

A meeting of the IQAC members of Salesian College of Higher education Dimapur was held on 10th December 2022 under the presidency of Principal Fr. (Dr.) Paul Punii in the conference room 1

The members present for the meeting (10 Dec 2022)

	<i>Name</i>	<i>Designation</i>
01	Fr. (Dr.) Paul Punii	Principal
02	Fr. V. A Thomas	Director, Managing committee
03	Sr. Mercy Philip	IQAC coordinator
04	Fr. Rajeesh Devasia	Financial Administrator & HoD, Philosophy
05	Ms. Vitsino Haikam	HoD, English
06	Ms. Gloria Kamei	HoD, History
07	Mr. Yanvungthung Kikon	HoD, Political Science
08	Mr. Avobou Nagi	HoD, Sociology
09	Ms. Mhiesisono Monica	Librarian
10	Ms. Hriizii-a Domenica	Office Assistant
11	Prof. L Daiho	N U Representative
12	Mr. Sebastian Subenthung	Administrative Officer
13	Ms. Kaisa Kaikho	Local Society 1
14	Ms. Rita Kikon	Local Society 2
15	Elvis Kikon	Student Coordinator
16	Pezangulie Soukhrie	Alumni President

Agenda of the meeting

1. Presentation of the Report of the previous meeting and evaluation of the implementation of the resolutions
2. Evaluation of the University Result 2021-2022
3. Conference for faculty members
4. E-Waste management
5. Career Guidance and skill Development Program
6. Sound Amplifying System for the Assembly



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7. Review of preparation for NAAC

Meeting began at 11.00 am with a short prayer by Fr. VA Thomas the rector of the college. At the outset Fr. Principal welcomed everyone to the meeting and the report of the previous meeting was read out. It was accepted by all.

The implementation of the resolutions of the previous meeting was evaluated and found that all the three resolutions were implemented to everyone's satisfaction

Discussion and Resolution 1

The overall performance of the students were

Discussion and Resolution 2

It was a felt need for the IQAC members to give a short orientation program for the faculty at the beginning of the New year. Fr. Principal suggested that Dr. Jose Kuruvachira a great educationist and Philosopher from Dimapur could be called to enlighten the faculty members on the 'significance of Teaching Profession.' Tentatively the date was fixed for 25 January 2023.

Discussion and Resolution 2

IQAC decided to train the students on legal disposition of E-Waste as it is an urgent need to be met in Dimapur. So it decided to contact Hulladek Recycling Pvt. Ltd. Kolkotta through their regional office at Dimapur. The program is scheduled to take place in the month of February 2023

Discussion and Resolution 3

- The IQAC decided to organize a career guidance programme for the 6th Semester Students with resource persons from NEISSAR in the month of February 2023
- For the skill development of the students a program to be held in the coming Semester by the help of Kudatech Skill Centre in association with Nagaland Tool Room and Training Centre, Dimapur

Discussion and Resolution 4

College needed a better sound system for the assembly and it was entrusted to Principal to take it to the governing body for approval and sanction

Discussion and Resolution 5

The IQAC coordinator presented the progress of preparation for NAAC. It was found progressing gradually. So it decided to register in the NAAC by the month end of May 2023.



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The meeting ended at 01.30 pm



IQAC Coordinator

Principal