



SALESIAN COLLEGE OF HIGHER EDUCATION

Regd: No. RS-2969 dated 23-03-1995, PostBox – 43, NAAC B+
Kuda – A, Block – 9, Half Nagarjan, Dimapur – 797 112, Nagaland
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www: <https://schedimapur.edu.in>

INTERNAL QUALITY ASSURANCE CELL (IQAC)

03/02/25

NOTICE OF IQAC MEETING ON 8th February 2025

Dear IQAC members,

This is to inform all the members of IQAC that a meeting of the cell will be held on 8th February at 10:30am in the board room.

Agenda:

1. Presentation of the report of NAAC accreditation
2. Library update
3. FDP and Research

Looking forward to your continued cooperation and contribution for the growth of our college.

With warm regards,,

(Fr. Dr. Paul Punij)

Principal

Salesian College of Higher Education.



PRINCIPAL
Salesian College of Higher Education
Dimapur - 797112, Nagaland



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

08/02/2025

The second IQAC meeting of the academic session 2024-2025 was held on 08 February 2025 at 10.30 am in the board room under the presidency of Fr. (Dr.) Paul Punii (Principal). The following members were present for the meeting.

	<i>Name</i>	<i>Designation</i>
1.	Fr. Elow Samuel	Director
2.	Fr. (Dr.) Paul Punii	Chair Person, Principal
3.	Sr. Mercy Philip	V P & IQAC coordinator
4.	Fr. Daikho Mathew	Member, Financial Administrator
5.	Ms. Vitsino Haikam	Member - HoD, English
6.	Ms. Tiasenla Longkumer	Member - HoD, History
7.	Mr. Yanvungthung Kikon	Member - HoD, Political Science
8.	Ms. Seyievinuo Belho	Member - HoD, Sociology
9.	Fr. Felix Joseph	Chief Librarian
10.	Ms. Hriizii-a Domenica	Member (Administrative officer)
11.	Mr. Sebastine Subenthung	Member (Senior Accountant, Economics and Statistics)
12.	Fr. (Dr.) Sabu Joseph	Member (Principal, Bosco College of Teacher Education, Dimapur)
13.	Ms. Rita Kikon	Member (Social Worker)
14.	Ms. Maria Goretti Beck	Member (President - Student Forum)

The agendas for discussion:

1. Presentation of the Report of NAAC Accreditation
2. Library update
3. FDP & Research



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The programme commenced with an opening prayer led by **Fr. (Dr.) Elow Samuel**, Director of Salesian College.

Fr. (Dr.) Paul Panii, Principal and Presiding Officer, introduced the first agenda item: the presentation of the NAAC accreditation report. He expressed sincere gratitude to **Sr. Mercy Philip**, IQAC Coordinator, and to all faculty, staff, and stakeholders for their dedicated support, collaboration, and tireless efforts, which culminated in the institution successfully achieving **B+ grade** in its first cycle of NAAC accreditation—a significant milestone for the college.

1. As per the first agenda presentation of the Report of NAAC Accreditation was taken into consideration. The NAAC peer team recommendations were thoroughly reviewed and discussed.

The following **resolutions** were unanimously adopted:

- a) To immediately apply for **permanent affiliation** with Nagaland University, as NAAC accreditation is a mandatory prerequisite.
- b) To submit an application to the university for the introduction of **Psychology** as a new subject, effective from the upcoming academic session.
- c) To explore the feasibility of implementing the **fourth-year undergraduate programme** (under the NEP framework) in at least one subject.
- d) To enhance the college's visibility and student enrolment by increasing **social media promotion** and advertising efforts

2. Library Update

The Chairperson informed the house that the institution already maintains a single central library which caters to the library requirements of students from both Salesian College of Higher Education and Bosco College of Teacher Education.

NAAC has observed this existing setup and explicitly recommended the creation of a separate section exclusively for the B.Ed. programme, in line with the guidelines applicable to Bosco College of Teacher Education. After detailed deliberation, all members agreed that establishing a dedicated section would comply with the NAAC recommendation and improve the overall quality of library services for B.Ed. students and faculty.

The IQAC unanimously resolved the following:

- a) A separate section shall be earmarked in the central library exclusively for the reference and reading needs of Bosco College of Teacher Education (B.Ed. students and faculty).



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b) The Principal, Bosco College of Teacher Education, shall submit a detailed list of required books, journals, and reference materials (print and digital) within 15 days for immediate procurement and placement in the newly created B.Ed. section.

c) KOHA open-source Library Management Software shall be installed in the library to ensure efficient cataloguing, circulation, and separate tracking of resources for the two colleges.

d) RFID (Radio Frequency Identification) system shall be installed in the library for better security, inventory management, and self-check-in/check-out facility.

The Librarian was requested to prepare the implementation plan and budget estimate for the above decisions and place the same before administration.

3. FDP and Research

The Chairperson brought to the notice of the IQAC that, during the ongoing academic session, a noticeable lack of research interest and professional updating has been observed among a few faculty members. This concern was raised in the context of institutional quality enhancement, alignment with NAAC expectations, and overall academic progression of the college. The matter was discussed at length to identify constructive measures for motivating and facilitating greater engagement in research, publication, and continuous professional development.

Decisions / Resolutions The IQAC resolved to implement the following measures with immediate effect:

- a) **Mandatory Participation in Faculty Development Programmes (FDPs)**
 - During the current semester, every faculty member shall mandatorily attend at least one Faculty Development Programme / Orientation / Refresher Course / of minimum five days duration.
 - The programme may be attended either online or offline mode.
 - The college shall make all necessary arrangements, including sanction of duty leave, registration fee reimbursement (as per institutional policy) etc.
- b) **Paper Presentation in External Seminars / Conferences**
 - Every department shall ensure that at least one research paper (preferably by individual or joint authorship) is presented in a seminar / conference / symposium organized outside the college during the current academic year.
- c) **Launch of an Interdisciplinary, Biannual Peer-Reviewed Journal**
 - The institution shall initiate an interdisciplinary, biannual peer-reviewed journal with ISSN.
 - The journal shall provide a dedicated platform for faculty publications and shall be open to quality contributions from within and outside the institution.



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- Every faculty member is expected to publish at least one researched / original article in this journal during each academic session.
- The IQAC, in consultation with senior faculty and Librarian, shall constitute an Editorial Board and finalize the modalities (including theme, frequency, submission guidelines, peer-review process, and timeline) within the next two months.

Implementation and Monitoring

- The IQAC Coordinator shall circulate the above resolutions to all departments and obtain compliance reports by the end of the current semester.
- Progress on FDP participation, paper presentations, and journal publication shall be reviewed in the subsequent IQAC meeting.
- Departments failing to meet the targets shall be required to submit reasons and a corrective action plan.

The meeting came to its conclusion by 12.30 pm with vote of thanks by Sr. Mercy Philip the IQAC Coordinator

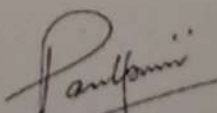
Recorded by:

Sr. Mercy Philip

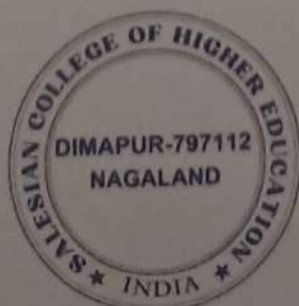
Fr. (Dr.) Paul Punii
Principal


Coordinator
IQAC

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

05/06/25

NOTICE OF IQAC MEETING ON 10TH JUNE 2025

Dear IQAC members,

This is to inform all the members of IQAC that a meeting of the cell will be held on 10th June at 03:00pm in the board room.

Agenda:

1. The evaluation of IQAC plan 2024-2025
2. IQAC Annual Plan 2025-2026

Your attendance and active participation in the meeting will be highly appreciated as we work towards maintaining and enhancing the quality of education at Salesian College of Higher Education.

With warm regards,

(Fr. Dr. Paul Punii)

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

10/06/2025

The first IQAC meeting of the academic session 2025-2026 was held on 10 June at 3.00 pm in the board room under the presidency of Fr. (Dr.) Paul Punii (Principal). The following members were present for the meeting.

	<i>Name</i>	<i>Designation</i>
1	Fr. Elow Samuel	Director
2	Fr. (Dr.) Paul Punii	Chair Person, Principal
3	Sr. Mercy Philip	V P & IQAC coordinator
4	Fr. Felix Joseph	Chief Librarian
5	Fr. Daikho Mathew	Member, Financial Administrator
6	Ms. Vitsino Haikam	Member - HoD, English
7	Ms. Tiasenla Longkumer	Member - HoD, History
8	Mr. Yanvungthung Kikon	Member - HoD, Political Science
9	Ms. Seyievinuo Belho	Member - HoD, Sociology
10	Ms. Hriizii-a Domenica	Member (Administrative officer)
11	Mr. Sebastine Subenthung	Member (Senior Accountant, Economics and Statistics)
12	Fr. (Dr.) Sabu Joseph	Member (Principal, Bosco College of Teacher Education, Dimapur)
13	Ms. Rita Kikon	Member (Social Worker)
14	Benner K	Member (President - Student Forum)

The agendas for discussion:

1. The evaluation of IQAC plan 2024-2025
2. IQAC Annual Plan - 2025-2026
3. Varia

The meeting began with a short prayer by Fr. (Dr.) Elow Samuel the Director of the college at the invitation of the chair person after which Fr. (Dr.) Paul Punii welcomed everyone to the meeting.

1. Evaluation of IQAC Plan 2024-2025

The IQAC reviewed the action plan for 2024-2025. The discussion covered the status of implementation, with emphasis on activities that have been accomplished and those resolved to be completed in the coming year.

Most of the planned activities have been successfully accomplished.

The committee resolved to continue focused efforts on the following area in the coming year to ensure sustained quality enhancement.

- Strengthening skill development programmes
- Updating the computer laboratory and introducing skill-based programmes



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- Exploring innovative methods to measure Programme Outcomes (POs) and Course Outcomes (COs)

2. IQAC Annual Plan : 2025-2026

a) Teaching and Learning

- To enroll the students in online certificate courses through SWAYAM
- To give publicity about the college in various social media platforms to increase the number of students
- To conduct student satisfaction Survey
- Explore innovative methods to measure the Programme outcome and Course Outcome

b) Research and Publication

- Publish a college journal
- Every faculty member to publish at least an article in the college journal in an academic year
- To provide incentives to teachers who publish papers or present papers in seminars

c) Student Enhancement Programme

- To organize more career guidance programmes
- To add at-least two skill development programmes
- To offer skill based computer courses
- Theatricals by the third year students

d) Faculty Development/ Welfare Programme

- Orientation for the teachers at the start of the academic year
- To provide opportunity for every faculty to attend a minimum at least one FDPs in a semester

The meeting concluded at 4.45 pm with a vote of thanks from Fr. (Dr.) Paul Punii the presiding officer

Recorded by:
Sr. Mercy Philip

Fr. (Dr.) Paul Punii
Principal

Coordinator
IQAC

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